

**TOWN OF WALPOLE, NEW HAMPSHIRE**  
**MEETING OF THE SELECTBOARD**  
**MAY 9, 2024**

Selectboard Present: Cheryl Mayberry, Chair; Steven Dalessio and Carolyn Vose

Staff Present: Sarah Downing, Manager of Administration, and Sue Bauer, Recording Secretary

Guests Present: Peggy Pschirrer and Paul Looney

**CALL TO ORDER:** Ms. Mayberry called the Selectboard meeting to order at 6:44 PM in the Walpole Town Hall.

**OLD BUSINESS – PART ONE**

***New Ransom Agreement and Scope of Work:*** Peggy Pschirrer reported we have the final bill but will continue to pay for monitoring of the former Central Plating Site. Ransom is still deciding whether another test well is needed toward Elm Street. Ms. Mayberry moved to have Peggy Pschirrer continue working with Ransom Consulting. Ms. Mayberry will be the Selectboard contact. Mr. Dalessio seconded the motion. With Ms. Mayberry, Mr. Dalessio and Ms. Vose in favor, the motion passed. Peggy Pschirrer will confirm the April 11<sup>th</sup> bill has been paid.

***Bank Signatory:*** Peggy Pschirrer was informed she is still signatory for the Town of Walpole banking. Rich Kreissle is to remove Peggy Pschirrer as a signatory from the bank accounts and add Carolyn Vose as a signatory.

***Solar Installation at Recycling Center:*** Paul Looney and Peggy Pschirrer reported that Liberty Utilities has completed their research. Solar Dave tested sun exposure and found it is 88% at the edges. There is no need for additional trees to be removed. The Dept. of Energy grant application was scheduled to be available in December 2023. It is still not available and probably will not be published until August. The grant will require filing income taxes in January even though the Town is exempt. Two changes have been made to the solar system. It will still be within cost approved by warrant article 6. The additions are to add an inverter to record and report energy credits and add Wi-Fi so that performance of each panel can be tracked.

Solar Dave will apply for a \$6,000 grant from NH Saves, but the application needs a Selectboard signature. Solar Dave requested \$42,120 up front and the remaining \$43,320 will be due when installation is complete.

Mr. Dalessio moved to approve the purchase order for a total cost of \$85,440 for Solar Dave. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor the purchase order was approved.

Mr. Dalessio moved the Chair sign the contract for \$85,440 with Solar Dave for the installation of the solar system at the Recycling Center. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the contract was approved and signed.

Mr. Dalessio moved the Chair sign the grant application for \$6,000 that Solar Daye will submit to NH Saves. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion carried and the grant application was signed.

Ms. Pschirrer and Mr. Looney left the meeting.

## **ACCOUNTS PAYABLE**

Ms. Vose moved to approve Accounts Payable totaling \$878,919.91 dated 5/10/2024. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved. This included a \$462,339.85 monthly payment to Fall Mountain Regional School District, \$175,000 and \$100,000 payments to the Walpole Fire District for WFD Warrant Articles #7 and #8.

## **PAYROLL**

Ms. Vose moved to approve the Payroll Register totaling \$35,031.90 dated 5/10/2024 and the 941 Payroll Tax Transfer of \$7,287.72. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio, and Ms. Mayberry in favor, the motion was approved.

## **SELECTBOARD MEETING MINUTES**

**Selectboard Meeting – May 1, 2024:** Ms. Vose moved to approve the Minutes of the Selectboard meeting of May 1, 2024. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**Selectboard Non-Public Session – May 1, 2024:** Ms. Vose moved to approve the Minutes of the Selectboard Non-Public session of May 1, 2024, and the minutes are to remain sealed. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

## **COMMITTEE REPORTS**

Ms. Vose brought to the chair's attention the following committee reports:

- Library Trustees Meeting – April 9, 2024
- Trustees of Trust Funds Meeting – April 24, 2024

Ms. Mayberry acknowledged these minutes.

## **CURRENT USE**

**Map and Lot # 005-011-002:** Ms. Vose moved to approve the Current Use Application for Map and Lot # 005-011-002. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

## **OLD BUSINESS – PART TWO**

**Pending Further Action:** Parking Policy, Generators, Old North Main and High Street Bridges/Culverts, Houghton Brook Bridge, and Reservoir Dam

**Request for Reimbursement Funds to the Trustees of Trust Funds:** The new boilers in the Town Hall are installed and working well. Mr. Dalessio moved to approve the request to reimburse \$28,000 from the Municipal Building Capital Reserve Fund for the boilers. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the request was approved.

**Draft Letter to NH DOT Region 4:** This item was tabled pending additional details needed to complete the letter.

**May 16<sup>th</sup> Staff Meeting:** The topic will be using managerial eyes to ensure safety practices are followed, provide training, and notice issues (workplace or home) that impact performance. Mr. Dalessio will create the agenda.

## **NEW BUSINESS**

**E.W. Salvage Junkyard Permit:** Ms. Vose moved to sign the permit to allow operation of the E.W. Salvage junkyard for one year, July 1, 2024 – June 30, 2025. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio, and Ms. Mayberry in favor, the motion carried, and the permit was signed.

**ARPA Grant Funding Reimbursement – Reservoir Dam:** Ms. Mayberry moved that as the authorized signatory, Mr. Dalessio sign the request for disbursement of \$1,415.59 on the ARPA Grant for the Reservoir Dam. Seconded by Ms. Vose. With Ms. Mayberry, Ms. Vose and Mr. Dalessio in favor, the motion was approved, and the request for disbursement signed.

## **NON-PUBLIC BUSINESS RSA 91-A:3 II (a) (b) (c)**


Mr. Dalessio moved to enter into Non-Public Session pursuant to RSA 91-A:3 II (a) (b) (c) at 7:49 PM. Ms. Vose seconded. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

The meeting was reconvened at 8:42 PM.

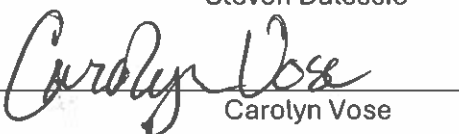
Mr. Dalessio moved that the Non-Public Session Minutes be sealed. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**ADJOURNMENT:** Ms. Mayberry declared the meeting adjourned at 8:42 PM.

Respectfully submitted,  
Sue Bauer, Recording Secretary

  
Cheryl Mayberry, Chair

  
Steven Dalessio

  
Carolyn Vose

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the May 16, 2024 Selectboard meeting.)