

**TOWN OF WALPOLE, NEW HAMPSHIRE**  
**MEETING OF THE SELECTBOARD**  
**APRIL 25, 2024**

Selectboard Present: Cheryl Mayberry, Chair; Steven Dalessio and Carolyn Vose

Staff Present: Sarah Downing, Manager of Administration, and Sue Bauer, Recording Secretary

**CALL TO ORDER:** Ms. Mayberry called the Selectboard meeting to order at 6:33 PM in the Walpole Town Hall. Ms. Mayberry introduced the Selectboard, and staff present.

**PAYROLL**

Ms. Vose moved to approve the Payroll Register totaling \$29,784.07 dated 4/26/2024 and the 941 Payroll Tax Transfer of \$5994.42. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio, and Ms. Mayberry in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES**

**Selectboard Meeting – April 18, 2024:** Ms. Vose moved to approve the Minutes of the Selectboard meeting of April 18, 2024. Seconded by Ms. Mayberry. With Ms. Vose and Ms. Mayberry in favor, the motion was approved. Mr. Dalessio abstained since he was not present at this meeting.

**Selectboard Non-Public Session – April 18, 2024:** Ms. Vose moved to approve the Minutes of the Selectboard Non-Public session of April 18, 2024. Seconded by Ms. Mayberry. With Ms. Vose and Ms. Mayberry in favor, the motion was approved. Mr. Dalessio abstained.

**COMMITTEE REPORTS**

Ms. Vose brought to the chair's attention the following committee reports:

- Cemetery Trustees Meeting – April 10, 2024
- Cemetery Trustees Meeting – April 18, 2024
- Police Building Committee – April 15, 2024
- Zoning Board of Adjustment Meeting – April 17, 2024
- Planning Board & ZBA Joint Meeting – April 22, 2024

Ms. Mayberry acknowledged these minutes.

**WARRANTS**

**WALPOLE WATER FEES:** Ms. Vose moved to approve the Walpole Water Fee Warrant for \$41,198.45. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**WALPOLE SEWER FEES:** Ms. Vose moved to approve the Walpole Sewer Fee Warrant for \$74,455.99. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**NORTH WALPOLE SEWER FEES:** Ms. Vose moved to approve the Walpole Water Fee Warrant for \$56,474.63. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

## **REFUNDS**

**Map and Lot # 030-056-000:** Ms. Vose moved to approve the refund for Map and Lot # 030-056-000 for \$34.27. Seconded by Mr. Dalessio. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

## **TIMBER YIELD TAXES ASSESSED AND WARRANT**

**Op # 23-461-16, Map and Lot # 003-074-001:** Mr. Dalessio moved to approve the taxes assessed and warrant for \$3,875.02. Seconded by Ms. Vose. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

## **BUILDING PERMIT**

**2024-12, Map and Lot# 012-044-020:** Mr. Dalessio moved to approve Building Permit #2024-12 for Map and Lot # 012-044-020 to construct a 54' x 32' detached garage. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**2024-13, Map and Lot# 004-044-000:** Mr. Dalessio moved to approve Building Permit #2024-13 for Map and Lot # 004-044-000 to construct (5) 320 sq. ft. and (2) 384 sq. ft. glamping site platforms. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

## **OLD BUSINESS**

**PENDING FURTHER ACTION:** Parking Policy, Generators, Old North Main and High Street Bridges/Culverts, Houghton Brook Bridge, Reservoir Dam, and Joint letters with North Walpole Village

**LETTER TO SWRPC RE: SUPPORT FOR VILAS BRIDGE PROJECT ON THE DOT 10 YEAR PLAN LIST:** Mr. Dalessio moved that the Selectboard sign the letter to SWRPC supporting the Department of Transportation's 10 year plan list. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved, and the letter signed.

**DRINKING WATER SUSTAINABILITY GRANT REIMBURSEMENT REQUEST:** Ms. Vose moved Mr. Dalessio to sign the Drinking Water Sustainability Grant Reimbursement Request. Seconded by Ms. Mayberry. With Ms. Vose, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved, and the letter signed.

**NEW WALPOLENH.US WEBSITE:** Each Town department will have a way to update their page when the site goes live. In the meantime, each department needs to get their page finished and ensure all the information is up to date. The new site will be activated once all departmental information is entered.

**SKATING RINK TAKEDOWN:** The Highway Department picked up the skating rink liner today. There are a large number of punctures in the liner. Ms. Vose will address the condition of the liner with the Recreation Department and plan for next winter.

## NEW BUSINESS

**MS-232:** The MS-232, the Report of Appropriations Actually Voted is complete. Ms. Vose moved to approve the MS-232. Seconded by Mr. Dalessio. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion approved, and the form signed.

**PICKLEBALL FUNDRAISING QUESTION RE: IF A 501(C)3 CAN BE CREATED:** The issue was discussed, and it was determined that there is no need to form a not-for profit. The funds raised will go to the Town which is already tax exempt and can apply for grants.

**PURPLE HEART COMMUNITY:** The Selectboard decided to post a request in the Walpolean for information on current and past residents of Walpole who received a Purple Heart for their service to our Country. Our response to the Purple Heart Community will depend on what we learn.

**MAY STAFF MEETING TOPIC:** The next in-person Staff Meeting is May 16<sup>th</sup>. After discussion it was decided to continue this item next week after further work on possible topics.

**THANK YOU CARD FROM COMMUNITY VOLUNTEER TRANSIT COMPANY (CVTC):** It was announced that a thank you card was received. The Town budget includes donations to some service organizations that serve Walpole residents.

## NON-PUBLIC BUSINESS RSA 91-A:3 II (b) (c)

Ms. Vose moved to enter into Non-Public Session pursuant to RSA 91-A:3 II (b) (c) at 7:29 PM. Mr. Dalessio seconded. With Ms. Vose, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

The meeting was reconvened at 8:31 PM.

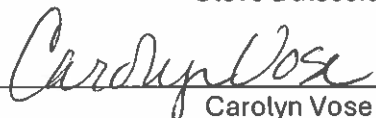
Mr. Dalessio moved that the Non-Public Session Minutes be sealed. Seconded by Ms. Vose. With Mr. Dalessio, Ms. Vose and Ms. Mayberry in favor, the motion was approved.

**ADJOURNMENT:** Ms. Mayberry declared the meeting adjourned at 8:31 PM.

Respectfully submitted,  
Sue Bauer, Recording Secretary

  
Cheryl Mayberry, Chair

  
Steve Dalessio

  
Carolyn Vose

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the May 1, 2024 Selectboard meeting.)

