

NORTH WALPOLE VILLAGE DISTRICT

Minutes of the Board of Commissioners
Patrick Kiniry Melissa Colburn Katherine Kopij
Office Tel: 603-445-2453

October 24th, 2023

Commissioners: Patrick Kiniry, Chair; Katherine Kopij
Commissioner Colburn was absent from this meeting.

Attendees: William Crawford, Fire; Robert McGuirk, Water; Rose Bolio, Treasurer

Meeting Called to Order at 7:01pm by Commissioner Kiniry

Minutes of October 17th, 2023, accepted by Commissioner Kopij, seconded by Commissioner Kiniry.

FIRE:

Chief submitted an invoice that he believed may have crossed in the mail. Becca confirmed that the payment had been mailed out. Chief submitted invoices totaling \$240.75.

Chief submitted certificates to go into personnel files.

Chief questioned if we would be having our weekly meeting on Tuesday next week as it is Halloween. Everyone agreed no meeting Tuesday with Monday as a possible substitution.

Chief has SOGs to begin looking at and would like the Commissioners' approval to change the contracts regarding trainings and reimbursements within the department. The current contracts read that if members fail/drop out/or are asked to leave that they must pay for the class in whole. Chief proposes changing the contracts to no reimbursements but will require a commitment of two years to the department. Incompletion of trainings would lead to no further training for a minimum of one year and no promotions within the department for one year. Chief feels that the intimidation of having to pay the department if a training is failed keeps many members of the department from participating in trainings. Most classes are required to work at the department so Chief feels that members should be provided the access to them. In the past, contracts have been signed but never fulfilled regarding reimbursement. In conclusion, Chief believes the removal of the reimbursement aspect would benefit the department as a whole and clarified that the classes would be paid for out of his training budget.

The Commissioners requested to table the discussion until the next meeting to provide time to think about the changes before approval. Contracts will be re-written if approved.

WATER:

There was an alarm on Sunday afternoon.

Clay set 27% hydrogen peroxide mixture.

Becca will work on printing water usage report.

3 Ash St will have water shut off for work being done on the property.

Pat talked to Ethan on Friday to give him an update and he will be sending information over regarding funding sources.

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We need to replace PLC in the older panel or alter the new panel. Chris should have an estimate for the cost of the work for both solutions soon. We may apply to have this work done under project funds.

We received information regarding a low-income water assistance program.

Motion to accept application and sign the contract made by Commissioner Kiniry, seconded by Commissioner Kopij.

Water Collection occurred on Saturday. About 50% of people were reached, the other 50% was left a notice to pay by the end of the month.

The handheld meter reader will be given to Walpole for repair or replacement.

MISC:

Pat has gone down to see Shirley Capron but has not been able to catch her to discuss Pearl St. ZOU Committee will meet Thursday evening between 7-7:30pm.

Painting should be completed by the end of next week.

All the office furniture is in and almost all is put together.

We now have access to online banking. Patrick reported that there use to be a debit card for the office. Becca recommended one of the authorized users for the bank account reach out regarding the card usage.

Motion to adjourn meeting by Commissioner Kopij, seconded by Commissioner Kiniry

Meeting adjourned at 7:53pm

Respectfully Submitted,
Rebecca L. Neily

Patrick Kiniry, Chair

Melissa Colburn

Katherine Kopij

Note: There are UNAPPROVED minutes. Any corrections will be found in the minutes of the next Commissioner's Meeting.

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