

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
JULY 27, 2023**

Selectboard Present: Peggy Pschirrer, Chair; Cheryl Mayberry; Steve Dalessio

Staff Present: Sarah Downing, Manager of Administration

**CALL TO ORDER:** Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM. She introduced herself, Peggy Pschirrer, Selectboard Chair, Cheryl Mayberry, Steve Dalessio, and Sarah Downing, Manager of Administration.

**PAYROLL:**

Mr. Dalessio moved to approve the Payroll Register totaling \$34,308.87 dated 7/28/23 and the 941 Payroll Tax Transfer of \$7,321.49. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MEETING – July 20, 2023:** Mr. Dalessio moved to approve the Minutes of the Selectboard meeting of July 20, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD NON-PUBLIC SESSION – July 20, 2023:** Mr. Dalessio moved to approve the Minutes of the Selectboard Non-Public Session of July 20, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. The minutes are to remain sealed.

**COMMITTEE REPORTS:**

Mr. Dalessio brought to the chair's attention the following committee reports:

- Trustees of the Trust Funds Meeting – July 18, 2023
- Zoning Board of Adjustment Meeting – July 19, 2023

Mrs. Pschirrer so recognized these minutes.

**BUILDING PERMITS:**

**2023-21, Map and Lot# 008-008-001:** Mr. Dalessio moved to approve the building permit for Map and Lot# 008-008-001 to construct a 40' x 26' residential home. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved.

**OLD BUSINESS:**

**September Budget Meeting:** Mrs. Pschirrer found consensus of the Selectboard that the budget meeting would still be scheduled for 9/8/2023.

**Pending Further Action:** Mrs. Pschirrer gave a paving update the former Brownfields site/new parking lot. She stated that the parking lot line striping job has been put out to bid.

**NEW BUSINESS:**

**DMV Letter:** Ms. Mayberry moved to send a letter to the NH Department of Motor Vehicles to allow Mike Symonds, Interim Road Agent, to register vehicles and vehicular equipment. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio, and Mrs. Pschirrer in favor, the motion was approved.

**Personnel Policy Proposed Updates:** Mrs. Pschirrer reviewed suggestions for personnel policy updates provided by Mrs. Downing. Mrs. Pschirrer stated that one of the updates is that exempt or salaried employees cannot be employed by another municipality while employed by the Town of Walpole. Mrs. Pschirrer stated that she would run these suggestions by Atty. Cole. If approved by Atty. Cole, this item would be placed back on the agenda for approval.

**Selectboard Office Closure:** Mrs. Pschirrer commented on the proposed closure of the Selectboard office on 8/04/2023 because of staffing obligation conflicts. The Selectboard reached consensus to approve of this closure.

**Employee Appreciation Lunch:** Mrs. Pschirrer announced that an Employee Appreciation Lunch is planned for Tuesday, 9/19/2023. Lasagna will be the main course.

**NON-PUBLIC BUSINESS RSA 91-A:3 II (a):**

Ms. Mayberry moved to enter into Non-Public Session pursuant to RSA 91-A:3 II (a) at 6:45 PM. Mr. Dalessio seconded. With Ms. Mayberry, Mr. Dalessio, and Mrs. Pschirrer in favor, the motion was approved.

The meeting reconvened at 7:33 PM.

**ADJOURNMENT:**

Mrs. Pschirrer declared the meeting adjourned at 7:33 PM.

Respectfully submitted,  
Jordan Cannon, Recording Secretary

  
Peggy L. Pschirrer, Chair

  
Cheryl Mayberry

  
Steve Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the August 3, 2023, Selectboard meeting.)