

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
MAY 4, 2023**

Selectboard Present: Steven Dalessio, Cheryl Mayberry and Peggy Pschirrer, Chair

Staff Present: Sarah Downing, Jordan Cannon, Mike Rau

Others Present: Wendy Pelletier, Raynie Laware, Diana Boudrow, David Ganio, Shane O'Keefe

**CALL TO ORDER:** Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM. She introduced the Selectboard to those in attendance.

**NEW BUSINESS:**

**Whipple Hill Road:** Mrs. Pschirrer invited Ms. Pelletier to speak to the Selectboard. Ms. Pelletier stated that Mr. Ganio and Ms. Boudrow would like to subdivide off a property on Whipple Hill Road, but this would leave them without the necessary 200 feet of frontage. Ms. Pelletier stated that presently there is no turnaround at the end of this road. Ms. Pschirrer said that subdividing property requires that they go before the Planning Board. Ms. Pelletier stated that she would like to consult legal counsel, as she voiced her opinion that the Selectboard could weigh in on this matter. Mr. Dalessio stated there were no additional funds to extend this road.

Mr. Rau commented that when there is no turnaround, the Town does not have to plow the road. Mr. Dalessio stated that there is nothing that can be done before they go to the Planning Board. Ms. Pelletier handed the Selectboard the petition for review. Ms. Pschirrer advised her that the Planning Board meets the second Tuesday of the month, and the individual to contact is Marylou Blaine. Mr. Dalessio stated that converting the road is a separate issue. Mr. O'Keefe stated he was an abutter to the property, and that the road was brought up to Class V standards years ago. Mr. Rau stated that the culverts need to be replaced and the road widened. Mr. Rau questioned if the turnaround is contingent on this being made into a Class V road. Ms. Pelletier stated that if they can't subdivide, then they will not be upgrading the road. Ms. Pelletier, Ms. Boudrow, and Mr. Ganio thanked the Selectboard and exited the meeting.

**RTP Grant and Special Use Permit for Rail Trail:** Mrs. Grossman stated that there was documentation for the Selectboard to sign related to the rail trail. Ms. Mayberry motioned to allow Wendy Grossman to be duly authorized to enter into contracts or agreements for Walpole in the State of New Hampshire and sign documentation related to the RTP Grant. Mr. Dalessio seconded the motion. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved. Mrs. Grossman stated that the grant documents consist of the conditions, signature page, Exhibit A, Exhibit B, and Exhibit C. Mr. Dalessio motioned to accept the Special Use Permit (SUP) for the rail trail. Ms. Mayberry seconded the motion. With Mr. Dalessio, Ms. Mayberry, and Mrs. Pschirrer in favor, the motion was approved. Mrs. Grossman stated that last year the State asked for a \$1,000 bond. No one has requested the bond from her in writing.

**ACCOUNTS PAYABLE:**

Mr. Dalessio moved to approve the Accounts Payable Check Register in the total amount of \$33,340.41 for checks issued May 5, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. This includes a payment of \$17,184 to Boxes and Bags Unltd, for yellow recycling bags. Mrs. Pschirrer raised the question of whether the invoice had been paid previously or twice. Ms. Mayberry said the previous invoice was for an order placed in the fall that was not received until after the first of the year. The invoice on the check register was for a different invoice for bags to provide stock through the end of the year.

**PAYROLL:**

Mr. Dalessio moved to approve the Payroll Check Register in the amount of \$28,599.08 dated May 5, 2023, and for the 941 Payroll Tax Transfer in the amount of \$5,956.24. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

SELECTBOARD MEETING – April 20, 2023: Mr. Dalessio moved to approve the Minutes of the Selectboard meeting of April 20, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD NON-PUBLIC SESSION – April 20, 2023: Mr. Dalessio moved to approve the Minutes of the Selectboard Non-Public Session of April 20, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. The minutes are to remain sealed.

STAFF MEETING – April 20, 2023: Mr. Dalessio moved to approve the Minutes of the Staff meeting of April 20, 2023. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**COMMITTEE REPORTS:**

Mr. Dalessio called attention to the minutes of:

- Cemetery Trustees Activity Log – Feb. 23 through April 12, 2023
- Library Trustees Meeting – April 11, 2023
- Zoning Board of Adjustment Meeting – April 19, 2023
- Five-Town Selectboard Meeting – April 21, 2023

Mrs. Pschirrer acknowledged the minutes.

**WATER AND SEWER WARRANTS:**

Walpole Water Fees: Mr. Dalessio moved to accept the Walpole Water Fees for \$42,229.92. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Walpole Sewer Fees: Mr. Dalessio moved to accept the Walpole Sewer Fees for \$83,962.97. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

North Walpole Water Fees: Mr. Dalessio moved to accept the North Walpole Sewer Fees for \$61,106.30. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**GRAVEL TAX WARRANT:**

Map and Lot# 014-013-000 and 015-011-000: Mr. Dalessio moved to accept the Gravel Tax Warrant for Map and Lot# 014-013-000 and 015-011-000 in the amount of \$4,983.70. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**ABATEMENTS:**

Map and Lot# 019-007-000: Mr. Dalessio moved to deny the abatement for Map and Lot# 019-007-000. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 027-008-02-1:** Mr. Dalessio moved to approve the abatement for Map and Lot# 027-008-02-1 for \$1,416.60. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map 30 and Lots# 59-3, 59-2, and 59-1:** Mr. Dalessio moved to deny the abatement for Map 30 and Lots# 59-3, 59-2, and 59-1. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 013-013-000:** Mr. Dalessio moved to approve the abatement for Map and Lot# 013-013-000 for \$806.10. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 008-015-000:** Mr. Dalessio moved to approve the abatement for Map and Lot# 008-015-000 for \$1,737.14. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 013-046-000:** Mr. Dalessio moved to deny the abatement for Map and Lot# 013-046-000. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 027-001-007:** Mr. Dalessio moved to deny the abatement for Map and Lot# 027-001-007. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 030-068-000:** Mr. Dalessio moved to approve the abatement for Map and Lot# 030-068-000 for \$172.89. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 018-017-000:** Mr. Dalessio moved to approve the abatement for Map and Lot# 018-017-000 for \$311.37. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 030-007-000:** Mr. Dalessio moved to approve the abatement for Map and Lot# 030-007-000 for \$1,238.99. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 028-071-000:** Mr. Dalessio moved to deny the abatement for Map and Lot# 028-071-000. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 012-055-011:** Mr. Dalessio moved to approve the abatement for Map and Lot# 012-055-011 for \$8,320.44. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 028-011-000:** Mr. Dalessio moved to deny the abatement for Map and Lot# 028-011-000. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 028-121-000:** Mr. Dalessio moved to deny the abatement for Map and Lot# 028-121-000. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**TIMBER INTENTS:**

**Map and Lot# 004-027-000:** Mr. Dalessio moved to approve the timber intent for Map and Lot# 004-027-000. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Map and Lot# 013-053-001:** Mr. Dalessio moved to approve the timber intent for Map and Lot# 013-053-001. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**BUILDING PERMITS:**

**2023-11, Map and Lot# 009-038-000:** Mr. Dalessio moved to approve the building permit for Map and Lot# 009-038-000 to construct a new home 72' x 40' with an attached garage. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**2023-12, Map and Lot# 009-062-001:** Mr. Dalessio moved to approve the building permit for Map and Lot# 009-062-001 for a temporary mobile home to live in during fire damage repair. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**2023-13, Map and Lot# 011-014-000:** Mr. Dalessio moved to approve the building permit for Map and Lot# 011-014-000 to build a 48' x 12' chicken coop and alpaca shed. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**2023-14, Map and Lot# 020-006-000:** Mr. Dalessio moved to approve the building permit for Map and Lot# 020-006-000 to add a 17' x 12' timber frame shed. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**OLD BUSINESS:**

**Pending Further Actions:** Mr. Dalessio stated that he will be trying to set up a meeting next week with DES about more funds potentially available for Houghton Brook Bridge. Mr. Dalessio gave an update on obtaining a shield for the LED streetlights that will be tested on the Old North Main streetlight. Mrs. Pschirrer stated that Mascoma Bank will be meeting tomorrow regarding the parking lot.

**SBW Savings Account:** Ms. Mayberry motioned to approve the signing of the SBW savings account signature page. Mr. Dalessio seconded the motion. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**Town Website:** Mr. Dalessio motioned to accept CivicPlus to re-do the Town website in the amount of \$3,806.40. Ms. Mayberry seconded the motion. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved. Mr. Dalessio motioned for Mrs. Pschirrer as chairman to sign the contract. Ms. Mayberry seconded the motion. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Boston Post Cane:** Mrs. Pschirrer stated she thought there were several dates possible for the Boston Post Cane presentation. Mrs. Pschirrer stated that she would request that the Selectboard meet on 5/31/2023, which is a Wednesday.

**Bulk purchase of Oil, Propane, and Diesel Fuels:** Mrs. Pschirrer spoke to the bulk purchase of oil discussion at the recent Five-Town Selectboard meeting. Mr. Dalessio stated that Mr. Lou Beam is trying to get relevant information from the towns so he can investigate pricing. Mr. Dalessio asked how the administration of the fuel purchases would be coordinated. The Selectboard agreed to ask Mr. Kreissle to send this information to Mr. Beam.

**NEW BUSINESS:**

**Cemetery Deeds:** Mr. Dalessio motioned to accept cemetery deeds for lots D583 and E897. Ms. Mayberry seconded the motion. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Anonymous Letter:** Mrs. Pschirrer spoke to a reception of an anonymous letter. She stated that the letter was expecting them to do something, but when they don't know who is involved or what they want the Selectboard to do, it is difficult to respond. Ms. Mayberry reiterated this sentiment.

**Pickle Ball:** Mrs. Pschirrer spoke about the interest in pickle ball. Ms. Mayberry stated that when the Recreation Department last met, one of the pickle ball members commented on certain decisions being made. Ms. Mayberry stated that the Recreation Department will add another court. Ms. Mayberry recounted that over an hour was spent debating the color of the pickle ball courts at the most recent Recreation Committee meeting. Mr. Dalessio stated that the Recreation Committee should vote if the Town supports pickle ball. Mr. Dalessio stated that funding for pickle ball would either come from a warrant article or a line item in the Recreation Department budget. Ms. Mayberry stated that in prior meetings discussing pickle ball, she commented on the need for data to demonstrate the level of interest in pickle ball. Ms. Mayberry stated she will reply to the emailed questions regarding pickle ball.

**Thank You Note:** Mrs. Pschirrer spoke to a thank you letter received from Takodah YMCA.

**HOOPERS TRUSTEES MEETING:**

Mr. Dalessio moved to enter into Hooper Trustees Meeting at 7:38 PM. Ms. Mayberry seconded. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

The meeting reconvened at 7:45 PM.

**NON-PUBLIC BUSINESS RSA 91-A:3 II (a) (c) (d) (e):**

Ms. Mayberry moved to enter into Non-Public Session pursuant to RSA 91-A:3 II (a) (c) (d) (e) at 7:46 PM. Mr. Dalessio seconded. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The meeting was reconvened at 8:08 PM.


**ADJOURNMENT:**

Mrs. Pschirrer called the Selectboard meeting adjourned at 8:09 PM.

Respectfully submitted,  
Jordan Cannon, Recording Secretary

  
Peggy L. Pschirrer, Chair

  
Steven Dalessio

  
Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the May 11, 2023, Selectboard meeting.)