

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
MAY 5, 2022**

Selectboard Present: Steven Dalessio (Chair); Peggy L. Pschirrer; Cheryl Mayberry

CALL TO ORDER: Mr. Dalessio called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. This meeting was being recorded.

Mr. Dalessio called for a voice roll call of the Selectboard present: Peggy Pschirrer was present; Cheryl Mayberry was present; and Steven Dalessio, Chair, was present. Also present was Jodi Daigle, Water & Sewer Clerk and Administrative Assistant, and Regina Borden, Recording Secretary. There were three members of the public in attendance: Will Grossman, Wendy Grossman and Bob Mallett.

OLD BUSINESS:

Rails to Trails: Will Grossman and Wendy Grossman were present to continue discussing updated information on the Rail Trail RTP Grant. Cheshire County, as fiscal sponsor of the RTP Grant, is asking the Selectboard to sign a Memorandum of Understanding to define the roles of the County and the Town in implementing the grant. Yesterday they received an email from Suzanne Bansley, from the County, regarding some issues with the revised Memorandum of Understand (MOU) Between County of Cheshire and Town of Walpole. Mrs. Pschirrer noted this was a Grant that had been approved earlier. Mrs. Grossman advised that the County cannot implement the Grant without the MOU. Will and Wendy Grossman are concerned with a number of issues. Previously she had distributed copies of: 1) County's Original Draft of the MOU; 2) Proposed Walpole Revised Draft of the MOU, 3) Letter of Commitment; and 4) RTP Grant Application. Mrs. Pschirrer understood from the Walpole Conservation Commission and the letter that Cheryl Mayberry signed on June 3, 2021, to the NH Bureau of Trails that this was to be a Walpole Project. The Grossmans and Mr. Dumont were to keep the Town apprised of progress on the project and they were to serve as volunteer project managers. The County was going to write the Grant. If the grant was awarded, the Town would contribute up to \$20,000 from the Fanny Mason Trust Fund to meet the required 20% total project match. The 20% is applicable to what they use for the project. Mrs. Grossman fixed the document to make it comfortable for them to accept it; Draft WMG 4/22/22, was reviewed. She had not yet sent this in to the County. The Selectboard felt Mrs. Grossman should send in this draft. Mr. Dalessio mentioned if they really want the Town of Walpole to take responsibility for this project do not allow the other groups to come in. Mrs. Pschirrer suggested on page 1, sixth paragraph, they keep: "whereby the County will serve as fiscal sponsor for rail trail grants in the Monadnock region facilitated by the MRRTC" but delete "and the MRRTC will usually, but not always, serve as project manager to implement those grants". Then send the MOU to Ms. Bansley. On page 2, Town of Walpole, Steven Dumont will remain. Rich Kreissle should be indicated as the Manager of Finance for the Town. Ms. Mayberry felt they should ask for the Waiver as offered by Ms. Bansley. Mrs. Grossman pointed out that, as an option, the Town could move forward for the Grant without the County. The Grossmans received preliminary approval for the Grant back in September. Ms. Mayberry pointed out that they will not get the cash until all the parties are in agreement and have signed the documents. Mrs. Grossman clarified the process. Mrs. Pschirrer recommended they send the revised MOU to the County because that is what they discussed with the Town of Walpole Selectboard and state they are ready to discuss it with Ms. Bansley when she is ready to do so. On page 5, Mr. Dalessio would strike out all of 3.g.; everyone was in agreement. Will and Wendy Grossman left the meeting.

BUILDING PERMITS:

Permit #2022-14, MAP and LOT #012-013-3UI: Mr. Bob Mallett, representing the applicant, Red Barn Lane, LLC, was present to answer any questions about their Building Permit. Ms. Mayberry had questions. There was a list of conditions for the Building Permit that he might have discussed with Mr.

Mark Houghton. Mr. Mallett did not have the list with him but he understood they were discussed during the Planning Board meeting. It was the turning radius on site, fire hydrant and sewer connection. He did have a conversation with Mr. Houghton yesterday as he had a few concerns. He was willing to let the Building Permit get approved so they could start. Mr. Dalessio advised they would like to mark on the Building Permit that it is being issued and that the conditions noted on the Alterations of Terrain Permit as well as the conditions of the Fire and EMS have to be met prior to or during construction. Mr. Mallett said the general contractor will have to follow these conditions.

Mrs. Pschirrer moved to grant Building Permit #2022-14 for the owner(s) of Map and Lot #012-013-3U1 with the conditions as stated by the Fire Marshall, the Fire / EMS, Alterations of Terrain Permit and general requirements be met either before or during the construction of the project. Seconded by Ms. Mayberry. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the motion was approved.

Permit #2022-10 Renewal, MAP and LOT #012-013-004: Ms. Mayberry moved to grant Building Permit #2022-10 Renewal, for the owner(s) of Map and Lot #012-013-004, Abenaki Springs Phase I & II Limited Partners. Seconded by Mrs. Pschirrer.

Ms. Mayberry mentioned they had talked about not renewing permits that existed for an extended period of time. This permit is eight years old. They need to work on this. Mrs. Pschirrer noted they did not state when this would happen. Mr. Dalessio felt they would need to do some research on this one.

Vote: With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable Check Register in the total amount of \$136,640.85 for checks issued May 6, 2022. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Check Register for the week ending April 30, 2022, in the amount of \$28,687.10 dated May 6, 2022, and for the 941 Payroll Tax Transfer in the amount of \$6,017.39. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – April 28, 2022: Ms. Mayberry moved to accept the Minutes of the Selectboard meeting of April 28, 2022, as submitted. Seconded by Mrs. Pschirrer. With Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved. Mr. Dalessio abstained from this vote as he was not present at this meeting.

NON-PUBLIC SELECTBOARD SESSION – April 28, 2022: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of April 28, 2022, as submitted. These Minutes will remain sealed. Seconded by Mrs. Pschirrer. With Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved. Mr. Dalessio abstained from this vote as he was not present at this meeting.

NOTICE OF INTENT TO EXCAVATE:

MAP and LOT #014-013-000 & MAP and LOT #015-011-000: Ms. Mayberry moved to approve the Notices of Intent to Excavate for the owner(s) of Map and Lots #014-013-000 on Brewery Road and #015-011-000 on Brewery Road / Route 123. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

WARRANT FOR GRAVEL TAX LEVY:

MAP and LOT #014-013-000 & MAP and LOT #015-011-000: Ms. Mayberry moved to approve the Warrant for a Gravel Tax Levy for the owner(s) of Map and Lot #014-013-000 and Map and Lot #015-011-000 in the amount of \$4,885.54. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

OLD BUSINESS (Continued):

Estimate for Tree Work on Common: The Selectboard had received an estimate for tree work on the Common from Joe Hartmann for the amount of \$14,250. The Selectboard asked Mrs. Daigle to contact Mr. Hartmann to see if he is available next week to walk the Common with them, possibly next Thursday about 5:00 pm, to discuss what this work would cover.

PENDING FURTHER ACTIONS:

Generators, Wooden Chairs in the Town Hall, Trees on the Common, Walpole Players Posters, Reservoir Dam, Houghton Brook Bridge, Parking Ordinance, Three Phase Power for Industrial Park Drive and Bensonwood: Mr. Dalessio recommended they delete the Wooden Chairs in the Town Hall as they will be on the Common “For Sale” during the Old Home Days activities and the Walpole Players Posters as they have not come back to discuss this at another meeting.

Houghton Brook Bridge: Mr. Dalessio reported that this work on the Houghton Brook Bridge stopped until they are able to meet with Mr. Graves for his Right-of-Way. If he no longer wants to give the Town this Right-of-Way they will have to find an alternative.

NEW BUSINESS:

Approve a Resolution to Open a Bank Account: Mrs. Pschirrer advised this approval is for a Resolution to open a bank account at Mascoma Bank to handle the electric charging stations on the new parking lot. The Town Treasurer will have to sign as well as two members of the Selectboard. Ms. Mayberry moved to approve opening the account with the Mascoma Bank and to authorize Mr. Dalessio and Mrs. Pschirrer as signees. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

Revolving Fund Request: A request was received from Kraig Harlow and the Recreation Committee to use \$250 of their revolving fund to purchase materials for new park benches and trash can holders. Jared Atkin will build and assemble them for his Eagle Scout badge. Ms. Mayberry moved to approve the Recreation Committee request to use \$250 of their revolving fund to purchase materials for new park benches and trash can holders. Jared Atkin will build and assemble them for his Eagle Scout badge. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved.

Agenda for Directors Meeting: Mrs. Pschirrer mentioned there are so many things that keep popping up at the Directors Meetings but she thought they should talk about Procedures which are universal for everybody. They could also review monthly reports. Mr. Dalessio and Ms. Mayberry agreed.

Thank You Letter: The Selectboard acknowledged receipt of a Thank You letter from the River Valley Seniors at Home for the Town’s donation of \$1,500.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mrs. Pschirrer. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the motion was approved at 8:02 PM.

The regular Selectboard meeting reconvened at 8:04 PM.

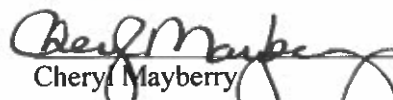
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mrs. Pschirrer. Mr. Dalessio asked if there was any additional discussion. There was none. With Ms. Mayberry, Mrs. Pschirrer and Mr. Dalessio in favor, the meeting was adjourned at 8:05 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Steven Dalessio, Chair


Peggy J. Pschirrer


Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the May 12, 2022, Selectboard meeting.)