

**Planning Board Workshop Minutes**  
**February 22, 2022**  
**Town Hall**  
**7 pm.**

**Present:** Vice-Chair Dennis Marcom, board members Jeff Harrington and Select Board Representative Steve Dalessio, alternate Trevor MacLachlan, recording secretary Marilou Blaine. Lisa Murphy, senior planner at Southwest Regional Planning Commission, conducted the meeting.

**Topic:** Master Plan: Community Facilities and Services.

Community Facilities and Services is a new section of the Master Plan. Ms. Murphy gave each person a copy of the partially completed section along with a Community Facilities Map, agenda and schedule for the next three months. The Community Facilities section listed all buildings and services that provided health, safety and welfare concerns of the community. This included police and fire departments, libraries, recreational programs, trash and recycling, town offices, education and more. Ms. Murphy called each of these departments and asked them to send information about the size of the facility, its mission, services provided and needs for the future.

For example, here is the entry for the town of Walpole's Fire Department. The Walpole Fire District provides fire, heavy rescue and ambulance services to the Towns of Walpole and Drewsville, south of the Cold River. Walpole Fire-Emergency Medical Services (EMS) operates out of a building built in 1990 located at 278 Main Street housing two engines, two tankers, two ambulances, a heavy rescue truck, 100-foot aerial ladder truck, brush truck, all terrain vehicles (ATV), and a boat. Walpole Fire District is also responsible for emergency management and forest fire protection town wide. Approximately 50 call personnel respond to an ever-increasing number of calls with 2021 topping 626 runs for the year. A committee has been working with architects on a renovation plan for the ambulance and administrative side of the building. The plans for the renovation will include an extension to the south side of the building which will provide direct access onto Main Street for the ambulances, decontamination areas for EMS equipment and personnel and additional office space. In addition to the building renovation, the department is actively working on hazard mitigation projects in conjunction with the Town to address identified risks and to secure grants and funding to make the needed corrections. One example of this is the many flooding issues Walpole has endured over the last sixteen years. Inspections are an ongoing function of Walpole-Fire EMS, working to keep schools, businesses and multi-family occupancies in compliance with State Life Safety Codes.

Also provided was a Community Facilities Map that correlated with the written statements that showed where these buildings and facilities are. See the attachments.

Ms. Murphy said this document being part of the Master Plan was especially important when town officials or personnel at these facilities sought state or federal grant money.

A few town departments still have questions to answer. They include the Town Hall, Police Department, School Departments and Recreation along with photographs of their buildings.

Ms. Murphy also passed out the Implementation plan and asked the board to take the goals and objectives that were in previous packet of information and add them to the implementation plan.

She also gave a time table for the next several months for topic discussion. There will be three more maps to go with the Master Plan, a map for each of the sections.

Next month's topic will be Economic Development Chapter, which is also a new section to the Master Plan. It will give a business profile of the town with demographics and employment-industry trends, a land valuation and taxation review, a utilities and municipal services inventory and municipal policy analysis. Future meetings are planned for March, April, May and possibly a wrap-up in June.

Respectively submitted,  
Marilou Blaine  
Recording Secretary

cc: WPB, ZBA, Town Offices.

Posted: Inside Town Offices, on bulletin board outside the Post Office, [www.walpolenh.us](http://www.walpolenh.us)