

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
FEBRUARY 3, 2022**

Selectboard Present: Cheryl Mayberry (Chair); Steven Dalessio; Peggy L. Pschirrer

**CALL TO ORDER:** Ms. Mayberry, Walpole Selectboard Chair, called this meeting via Zoom to order at 6:30 PM. The Selectboard members are in three separate locations. This meeting was being recorded. There was one Walpole resident in attendance: Susan Bauer.

Ms. Mayberry called for a voice roll call of the Selectboard present. Steven Dalessio was present at his home; Peggy Pschirrer was present at her home and Cheryl Mayberry was present at her home. Also attending this meeting was Mrs. Sarah Downing, Manager of Administration, at the Walpole Town Hall and Mrs. Regina Borden, Recording Secretary, at a separate location.

**ACCOUNTS PAYABLE:**

Mrs. Pschirrer moved to accept the Accounts Payable Check Register in the total amount of \$104,889.34 for checks issued February 4, 2022. This includes a payment in the amount of \$71,286.55 to the Village of Bellows Falls for sewer fees. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**PAYROLL:**

Mrs. Pschirrer moved to accept the Payroll Check Register for the week ending January 29, 2022, in the amount of \$28,633.36 dated February 4, 2022, and for the 941 Payroll Tax Transfer in the amount of \$5,671.28. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MEETING – January 27, 2022:** Mrs. Pschirrer moved to accept the Minutes of the Selectboard meeting of January 27, 2022, as submitted. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

**NON-PUBLIC SELECTBOARD SESSION – January 27, 2022:** Mrs. Pschirrer moved to accept the Minutes of the Non-Public Selectboard Session of January 27, 2022, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

**SELECTBOARD MEETING – January 31, 2022:** Mrs. Pschirrer moved to accept the Minutes of the Selectboard meeting of January 31, 2022, as submitted. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

**COMMITTEE REPORTS:**

The Selectboard acknowledged receipt of the following Committee reports:

- North Walpole Village District Board of Commissioners Meeting – January 18, 2022;
- Town of Walpole Safety Meeting – January 20, 2022.

Mr. Dalessio noted the Safety Committee meeting should mention the Police injury that occurred. Things like that should be noted in the Safety Committee meeting minutes. Mrs. Downing will take care of this.

**PROPERTY TAX ABATEMENT:**

**MAP and LOT #005-018-001:** Mrs. Pschirrer moved to grant the Property Tax Abatement for the owner(s) of Map and Lot #005-018-001. This is for a corrected abatement form as it was a text error. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**PROPERTY TAX REFUNDS:**

**MAP and LOT #021-028-000 and MAP and LOT #028-121-000:**

Mrs. Pschirrer moved to grant the following Property Tax Refunds for the owner(s) of:

- Map and Lot #021-028-000: In the amount of \$8.76;
- Map and Lot #028-121-000: In the amount of \$14.63.

These are both due to over-payments. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**TIMBER TAX WARRANT and CERTIFICATION OF YIELD TAXES:**

**MAP and LOT #027-008-000:** Mrs. Pschirrer moved to approve the Timber Tax Warrant and Certification of Yield Taxes for Map and Lot #027-008-000 in the amount of \$2,406.04. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**DEMOLITION and BUILDING PERMIT:**

**Demolition Permit #2022-01 – MAP and LOT #020-037-000:** Mrs. Pschirrer moved to grant the Demolition Permit #2022-01 for the owner(s) of Map and Lot #020-037-000 to “Remove Shed and Porch Extension”. Seconded by Mr. Dalessio. Ms. Mayberry asked if there were any questions for Susan Bauer as she was present. There were none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**Building Permit #2022-02 – MAP and LOT #020-037-000:** Mrs. Pschirrer moved to grant the Building Permit #2022-02 for the owner(s) of Map and Lot #020-037-000 to add a “24’ x 20’ Two Story Garage”. This is taking the place of the shed and porch extension that are being removed. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**OLD BUSINESS:**

**E & W Salvage Response Letter:** Mr. Dalessio moved to approve and sign the response letter to E & W Salvage. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**MS 636:** There was a consensus of the Selectboard to table this agenda item as the Department of Revenue Administration (DRA) has not yet approved the MS 636. Mrs. Pschirrer advised there was to be one change but hopefully the approval will be received tomorrow.

**2022 Warrant Articles:** There was a consensus of the Selectboard to table this agenda item since corrections to be applied from the Department of Revenue Administration (DRA) were not received today.

**2022 Budget Meeting:** Mrs. Downing asked who will cover discussion of the topics at the meeting. Mr. Dalessio replied usually the Chair will lead the meeting. He feels the Selectboard took care of the employees and the budget includes \$150,000-to-\$180,000 for emergency infrastructure work. This will be a virtual meeting. He asked Mrs. Downing to be able to put the items on the screen.

**Edson Grout Associates Purchase Order and Contract:** Mr. Dalessio moved to approve the Edson Grout Associates Purchase Order and Contract for Welfare Administration. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

**Staff Meeting Training:** Ms. Mayberry will be unable to attend both the Selectboard and the Staff meetings on February 17<sup>th</sup> due to another commitment. Mrs. Downing explained that “Email Etiquette” is a live presentation via Zoom.

**Pending Further Actions:**

Wastewater Line Under the Vilas Bridge, Generators, Wooden Chairs in the Town Hall, Trees on the Common, Walpole Players Posters, Reservoir Dam, Houghton Brook Bridge, Parking Ordinance, Three Phase Power for Industrial Park Drive and Bensonwood.

There were no new updates for these agenda items at this meeting.

**NEW BUSINESS:**

**Appointment Notice:** Mrs. Pschirrer moved to appoint Laura Hayes to the Walpole Conservation Commission for a period of three (3) years, August 2020 through Town Meeting, March 2023. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**RECESS SELECTBOARD MEETING:**

Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mrs. Pschirrer. On a voice roll call vote with Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved at 6:46 PM.

The regular Selectboard meeting reconvened at 6:55 PM.

**NON-PUBLIC SELECTBOARD SESSION:**

Mrs. Pschirrer moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel, (b) Hiring and (c) Reputations. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

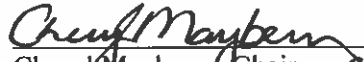
The regular Selectboard meeting reconvened at 7:15 PM.

Mrs. Pschirrer moved that the Minutes of the Non-Public Selectboard Session of February 3, 2022, will be sealed. Seconded by Mr. Dalessio. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

**ADJOURNMENT:**

Mrs. Pschirrer moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any additional discussion. There was none. On a voice roll call vote with Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the meeting was adjourned at 7:16 PM.

Respectfully submitted,  
Regina Borden, Recording Secretary

  
Cheryl Mayberry, Chair

  
Steven Dalessio

  
Peggy L. Pschirrer

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the February 9, 2022, Selectboard meeting.)