

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
JULY 8, 2021**

Selectboard Present: Cheryl Mayberry (Chair); Steven Dalessio; Peggy Pschirrer

CALL TO ORDER: Ms. Mayberry, Chair of the Walpole Selectboard, called this meeting to order at 6:31 PM in the Walpole Town Hall. This meeting was being recorded. There were no members of the public in attendance.

Ms. Mayberry called for a voice roll call of the Selectboard present: Steven Dalessio was present; Peggy Pschirrer was present and Cheryl Mayberry was present. Also present was Mrs. Sarah Downing, Manager of Administration.

ACCOUNTS PAYABLE:

Mrs. Pschirrer moved to accept the Accounts Payable Check Register in the total amount of \$646,962.15 for checks issued July 9, 2021. This includes a monthly payment in the amount of \$607,559.42 to the Fall Mountain Regional School District. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

PAYROLL:

Mrs. Pschirrer moved to accept the Payroll Check Register for the week ending July 03, 2021, in the amount of \$30,826.53 for checks dated July 9, 2021, and for the 941 Payroll Tax Transfer in the amount of \$5,810.47. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – July 1, 2021: Mrs. Pschirrer moved to accept the Minutes of the Selectboard meeting of July 1, 2021, as submitted. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION MINUTES – July 1, 2021: Mrs. Pschirrer moved to accept the Minutes of the Non-Public Selectboard Session of July 1, 2021, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard acknowledged receipt of the following Committee reports:

- Walpole Fire District Commissioners Meeting – June 2, 2021;
- North Walpole Village District Board of Commissioners – June 1, 2021;
- North Walpole Village District Board of Commissioners – June 8, 2021.

PROPERTY TAX REFUNDS:

MAP and LOT #028-039-000: Mrs. Pschirrer moved to approve the Property Tax Refund for Map and Lot #028-039-000 a property that deeded to the Town in the amount of \$1,500.00. Seconded by Mr. Dalessio. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

MAP and LOT #028-120-000: Mrs. Pschirrer moved to approve the Property Tax Refund for Map and Lot #028-120-000 a property that deeded to the Town due to tax liens in the amount of \$858.18. Seconded by Mr. Dalessio. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

MAP and LOT #008-099-000: Mrs. Pschirrer moved to approve the Property Tax Refund for Map and Lot #008-099-000 in the amount of \$3,272.00. This is for a double payment of the spring tax bill. Seconded by Mr. Dalessio. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

BUILDING PERMIT:

Permit #2021-28, MAP and LOT #012-044-017: Mrs. Pschirrer moved to grant Building Permit #2021-28 for the owner(s) of Map and Lot #012-044-017 to build a “12’ x 12’ Single Story Addition”. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

OLD BUSINESS:

Rescheduling Arborclimb Meeting on the Common: There was a consensus of the Selectboard to reschedule the Arborclimb meeting for the new date of July 22nd at 5:00 pm.

Streetlight Plan: Ms. Mayberry reported this recommendation for a Streetlight Plan was brought forward after the meeting last week. There has been another complaint about the new lights. Mr. Dalessio would like to give Mr. Steve Grenier the following suggestions:

- Lower Wattage;
- Directed Down to be parallel with the roads;
- At the conclusion of the program they establish a task to go around and determine which lights can be shut-off.

Mr. Dalessio would like Mrs. Downing to send Mr. Grenier an email stating that these are the recommendations of the Selectboard. They understand it will cost the Town more money.

Tax Overpayment Refunds Information: The Town Clerk-Tax Collector’s office had sent a memo and “Property Tax Prepayments” notice to the Selectboard. Mrs. Pschirrer mentioned it seems like they had far more extra tax payments this year than in the past. Mr. Dalessio asked Mrs. Gohl to go back and check the details. Mrs. Smith may have processed double payments in a different manner. Mr. Kreissle had processed the checks the Selectboard had previously approved.

Pending Further Actions:

Tax Deeded Property Sale, Mill Pond Dam Inspection, Vilas Bridge, Houghton Brook Bridge, Generators, Three Phase Power for Industrial Avenue and Bensonwood: The Tax Deeded Property Sale and Mill Pond Dam are updated below. The remaining agenda items will remain on the Pending Further Actions list.

Tax Deeded Property Sale: Mrs. Downing had submitted paperwork for the “Invitation to Bid” on two properties:

- Tax Map 9 – Lot 24 – Off Evans Road;
- Tax Map 24 – Lot 5 – 24 Homestead Avenue

Mrs. Pschirrer moved to lower the Minimum Bid on Map 9, Lot 24, Off Evans Road, from \$15,000 to \$10,000. It is for ten (10) acres of land that is not accessible. Seconded by Mr. Dalessio. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

Ms. Mayberry advised the Minimum Bid is \$15,000 for Map 24, Lot 5 for .52 Acres located at 24 Homestead Avenue. There was a consensus of the Selectboard to leave the bank check bid deposit at \$5,000 for each property.

Mill Pond Dam Inspection: Mr. Dalessio reported the Mill Pond Dam Inspection is scheduled for September 23, 2021, at 10:00 AM. There will be a meeting at the Fire Station. The Reservoir Dam Inspection will be on that same day.

NEW BUSINESS:

Recreation Revolving Fund Request – Kiefer Swimsuits: Mrs. Pschirrer moved to approve the request from the Recreation Department to purchase swimsuits for the lifeguards for a total of \$699.89. The swimsuits are for the patrons to easily identify them in case of emergency or to report concerns. This payment will be taken from the Revolving Fund. Seconded by Mr. Dalessio. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

Recreation Revolving Fund Request – Movie Projector Speakers: Mrs. Pschirrer moved to approve the request from the Recreation Department to use \$900 from their Revolving Fund to purchase two 15” speakers from Guitar Center for \$700 and a simple mixer that holds two speakers for \$129 plus other accessories. This package is good for hosting events up to 200 people and sound that expands over 100 yards. Seconded by Mr. Dalessio. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

Recreation Revolving Fund Request – Basketball Uniforms: Mrs. Pschirrer moved to approve the request from the Recreation Department to purchase basketball uniforms for the summer league programs. The cost of \$2,200 will be taken from the Revolving Fund however most of the money will be replenished through their program sponsors. Seconded by Mr. Dalessio. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

Recreation Department: Mrs. Pschirrer approved having two hot water heaters replaced tomorrow by E.E. Houghton at the pool. They will be smaller heaters; reduced from 120 gallons to 80 gallons each.

Purchase Order for Town Clerk-Tax Collector’s Office Cabinets: Mr. Dalessio advised the Town Clerk-Tax Collector’s office would like to order cabinets for the amount of \$5,194.52. They did get a second bid but it was more than the first one. It takes fourteen (14) weeks to get the cabinetry. Mrs. Pschirrer noted when they first talked about renovations, it did not include cabinetry. Mr. Dalessio said they would be placed under the windows. Their spending is within the budget. Ms. Mayberry feels the cabinets are necessary due to the restructuring of the work flow and efficiency. Functionality is key in that office. It will improve the efficiency.

Mr. Dalessio moved to approve the purchase order for the Town Clerk-Tax Collector's Office cabinets for the amount of \$5,194.52. Seconded by Mrs. Pschirrer. With Mr. Dalessio, Mrs. Pschirrer and Ms. Mayberry in favor, the motion was approved.

NHDES Inactive Landfill Survey: Ms. Mayberry reported that McKibben Environment will assist the Selectboard Office with filling out the NH Department of Environmental Services (DES) Inactive Landfill Survey form.

Greater Keene and Peterborough Chamber Membership: The Selectboard acknowledged receipt of the statement from the Greater Keene & Peterborough Chamber to renew their membership. The cost is \$225 for a 1-Year membership. The Selectboard made a decision to decline renewing this membership.

Legislative Update with Senator Khan: Senator Kahn's office called to schedule a meeting with the Selectboard for a legislative update. The Selectboard confirmed a tentative date of Thursday, August 19th, at 6:30 PM for approximately a half-hour meeting.

Budget Schedule: The Selectboard set their first date to work on the proposed 2022 Budget as Friday, September 10th here in the Town Hall. Department Managers will be asked to submit their proposed preliminary budgets to Mr. Kreissle by Friday, September 3rd, 2021.

Elm Street: Mr. Dalessio reported that paving on Elm Street is expected to begin during the end of July.

Brownfields Project: Mrs. Pschirrer advised they have a tentative date to begin work on the Brownfields Project as Monday, July 19th, 2021. That will run until November. There will be a Public Meeting on Tuesday, July 13th, 2021, at 1:00 PM in this Town Hall meeting room. It will be accessible by Zoom. This meeting is for abutters. They had a meeting this past Wednesday, July 7th at 1:00 PM with the company hired to do the clean-up. Buck Adams is the sub-contractor. Work will go on five days a week from 7:00 AM to 5:00 PM. They have a traffic pattern they will follow on Main Street. Toward the end of the week of July 12th, she will ask the Highway Department to take down the fence and to cut the grass. They will not disturb the soil.

NON-PUBLIC SELECTBOARD SESSION: Mrs. Pschirrer moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry the motion was approved at 7:23 PM.

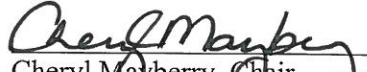
The regular Selectboard meeting resumed at 7:55 PM.

Mrs. Pschirrer moved that the Minutes of the Non-Public Selectboard Session of July 8, 2021, will be sealed. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, the motion was approved.

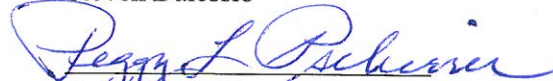
ADJOURNMENT:

Mrs. Pschirrer moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Ms. Mayberry asked if there was any discussion. There was none. With Mrs. Pschirrer, Mr. Dalessio and Ms. Mayberry in favor, meeting adjourned at 7:56 PM.

Respectfully submitted,
Regina Borden, Recording Secretary
(Transcribed from Recorder)


Cheryl Mayberry, Chair


Steven Dalessio


Peggy L. Pschirrer

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the July 15, 2021, Selectboard meeting.)