

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
NOVEMBER 19, 2020**

Selectboard Present: Peggy Pschirrer (Chair); Cheryl Mayberry; Steven Dalessio

CALL TO ORDER: Mrs. Pschirrer, Chair of the Walpole Selectboard, called this meeting to order at 6:30 PM in the Walpole Town Hall. She introduced Ms. Cheryl Mayberry and Mr. Steven Dalessio, the other two Selectboard members. Mrs. Sarah Downing, Manager of Administration, and Mrs. Regina Borden, Recording Secretary, are also in attendance. This meeting is being recorded. There were no members of the public in attendance.

ACCOUNTS PAYABLE:

Mr. Dalessio moved to accept the Accounts Payable Check Register in the total amount of \$804,973.80 for checks issued November 20, 2020. This includes a monthly payment of \$607,559.48 to the Fall Mountain Regional School District. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Mr. Dalessio moved to approve purchase order No. 133611 in the amount of \$25,000 for Fuss & O'Neill, that was discussed at the last meeting, for the follow-up engineering on the Reservoir Dam repairs. These funds will come from the PDIP account of Trans Canada. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

PAYROLL:

Mr. Dalessio moved to accept the Payroll Check Register for the week ending November 14, 2020, in the amount of \$30,735.61 for checks issued November 20, 2020, and for the 941 Payroll Tax Transfer in the amount of \$6,165.88. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MINUTES – November 12, 2020: Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of November 12, 2020, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – November 12, 2020: Mr. Dalessio moved to accept the Minutes of the Non-Public Selectboard session of November 12, 2020, as submitted. These Minutes will remain sealed. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard acknowledged receipt of the following Committee reports:

- Library Trustees Meeting – November 10, 2020;
- Walpole Planning Board Meeting – November 10, 2020.

VETERANS' TAX CREDIT:

MAP and LOT #024-037-000: Mr. Dalessio moved to grant the Veterans' Tax Credit for Map and Lot #024-037-000. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SOLAR ENERGY EXEMPTION:

MAP and LOT #005-002-010: Mr. Dalessio moved to grant the Solar Energy Exemption for the owner(s) of Map and Lot #005-002-010. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

PROPERTY TAX ABATEMENT:

MAP and LOT #007-021-001: Mr. Dalessio moved to grant this Property Tax Abatement in the amount of \$70.00 for Map and Lot #007-021-001. This is to correct an error on a deed transfer as a small lot was overlooked. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

SUPPLEMENTAL TAX WARRANT:

MAP and LOT #007-021-001: Mr. Dalessio moved to grant this Supplemental Tax Warrant in the amount of \$70.00 for Map and Lot #007-021-001. This is related to the above abatement with the new owners being taxed the \$70.00. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Addendum Letter for Whitcomb Recreation Area Parking Lot Deed: Mr. Dalessio moved to issue the letter from the Town of Walpole to the Fall Mountain Regional School Board with regards to the recording of the Whitcomb Recreation Area Lot with the deed. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

ATV/Off Road Vehicles on Class V and VI Roads: Mrs. Pschirrer reported that Officer DeLisle has offered to meet with the Selectboard on December 3rd at 6:30 PM to talk about his role and ATV/Off Highway Recreational Vehicles (OHRVs) on Class V and VI roads. He sent them some very good information and cited the RSAs that are pertinent. This is relative to the Selectboard meeting last week when four people from the community came in as they were concerned about off road vehicles and what they perceive to be the Selectboard telling them they could not use Class VI roads which was not the case.

Pending Further Actions:

Sewer Bond Fees: Mr. Dalessio continues to work on the Sewer Bond fees as he wants to be sure the fees are high enough to cover the bonds. He plans to have a Utilities Meeting on December 11th when the preliminary 2021 Budget Meeting is scheduled. Mr. Mark Houghton will be there at 12:30 PM.

Town Street Lights, Tax Deeded Property Sale, Houghton Brook Bridge Repair, Reservoir Dam Repairs: These agenda items will continue on the Pending list as they are work-in-progress.

NEW BUSINESS:

2020 Equalization Municipal Assessment Data Certificate: Mrs. Pschirrer acknowledged receipt of the 2020 Equalization Municipal Assessment Data Certificate from Avitar Associates that the Selectboard needs to sign. She noted that recent property sales were higher than assessed values.

Mr. Dalessio moved to approve and sign the 2020 Equalization Municipal Assessment Data Certificate. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

COVID-19 Travel Policy: It was called to Mrs. Pschirrer's attention that the COVID-19 Travel Policy for the State has changed and the Town of Walpole is not consistent with it. The Selectboard reviewed the revisions.

Mr. Dalessio moved to re-write the COVID-19 Travel Policy to be in accordance with the new NH Division of Public Health Services General Travel and Quarantine Guidance. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Town Hall re: External Use: Mrs. Pschirrer reported that at 3:00 PM today the Governor announced that beginning tomorrow there is a state-wide mandate for people to wear masks. The Town has had a mask requirement for the Walpole Town Hall. The schools on November 30th will be going to remote learning until January 19th, 2021. People's anxiety levels are incredibly high. She raised the issue about if they would allow only those people into the Town Hall who need to conduct business and have an appointment. Mr. Dalessio does not have a problem with this except there are some meetings such as the Planning Board and Zoning Board who have time sensitive issues. They could talk to the Zoning Board to see if they would be willing to postpone the Zoning Ordinance Amendment for a year relative to "Short Term Rentals". Mrs. Pschirrer asked if they would be willing to hold these meetings by Zoom. Mr. Dalessio noted there is opposition to this proposed amendment. It is hard for people who do not have the capability to participate. There are no big development projects at this time. The Selectboard talked about making exceptions for these two meetings. However, they made the decision to close Town Hall soon and all meetings will be by Zoom. Mrs. Pschirrer pointed out that they need to notify all boards, committees, Tai Chi people and other groups that the Town Hall will be closed until possibly March 2021. Mrs. Downing will reach out to two family groups who have traditionally held family holiday gatherings to tell them about the closing. However, she had not yet heard from either family this year. Mr. Dalessio moved that effective Thursday, November 26, 2020, the Walpole Town Hall will be closed to the public for all events and meetings with the exception of Town Hall business when it will be necessary to make an appointment. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

RECESS SELECTBOARD MEETING:

Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved at 7:02 PM.

The regular Selectboard meeting resumed at 7:04 PM.

NON-PUBLIC SELECTBOARD SESSION:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel and (c) Reputations. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:05 PM.

The regular meeting resumed at 7:46 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of November 19, 2020, will be sealed. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 7:47 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy L. Pschirrer, Chair


Cheryl Mayberry


Steven Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the November 25, 2020, Selectboard meeting.)