

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
JUNE 11, 2020**

Selectboard Present: Peggy Pschirrer (Chair); Cheryl Mayberry; Steven Dalessio

**CALL TO ORDER:** Mrs. Pschirrer called this meeting of the Selectboard to order at 6:30 PM. She advised that the Selectboard members are in three separate locations. This Zoom meeting is being recorded remotely by FACT-TV. It is available for viewing on the internet. Also attending this meeting is Mrs. Sarah Downing, Manager of Administration, in the Walpole Town Hall, and Ms. Regina Borden, Recording Secretary, by telephone at a separate location. All votes will be taken by a roll call voice vote of the Selectboard present.

Mrs. Pschirrer advised that public comment is possible at this meeting. Comments can be made by calling the Selectboard office or via email to Mrs. Downing at the Walpole Town Hall. Mrs. Downing will display the agenda. That will be followed by documents as they are being discussed.

**ACCOUNTS PAYABLE:**

Mr. Dalessio moved to accept the Accounts Payable Check Register in the total amount of \$151,620.32 for checks issued June 12, 2020. This includes a \$79,981.91 payment to Tenco for the balance remaining on the new dump truck; this was an approved 2018 Warrant Article. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**PAYROLL:**

Mr. Dalessio moved to accept the Payroll Check Register for the week ending June 06, 2020, in the amount of \$27,177.50 for checks dated June 12, 2020, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$5,279.42. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MINUTES – June 4, 2020:** Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of June 4, 2020, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

**COMMITTEE REPORT:**

The Selectboard acknowledged receipt of the following Committee report.

- Walpole Fire District Meeting – May 13, 2020.

Mr. Dalessio recommended that going forward this meeting should be changed to the “Walpole Fire Commissioners Meeting”. “District” should be deleted. Mrs. Pschirrer pointed out that “District” would imply that many other people were attending, however, it is just the “Commissioners”.

**BUILDING PERMITS:**

**Permit #2020-15, JILLIAN BISHOP, 62 March Hill Road, Map and Lot #009-017-000:** Mr. Dalessio moved to grant Building Permit No. 2020-15 for Jillian Bishop to construct a wrap-around “28’ x 12’ Wooden Deck” at 62 March Hill Road, Map and Lot #009-017-000. Seconded by Ms. Mayberry. Ms. Mayberry advised this is not a wrap-around deck but it will connect with an existing deck. Mrs. Pschirrer asked if there were any other questions or comments. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Permit #2020-16, MATTHEW HUNTER, 101 Brewery Road, Map and Lot #014-011-002:** Mr. Dalessio moved to grant Building Permit No. 2020-16 for Matthew Hunter to construct a “28’ x 24’ two story home” at 101 Brewery Road, Map and Lot #014-011-002. The prior home on this location burned in April 2019. Seconded by Ms. Mayberry. Mr. Dalessio would like clarification as to whether or not this needs to go to the Zoning Board as may be a non-conforming lot. Ms. Mayberry asked if this home is being built on the pre-existing foot-print. Mr. Dalessio amended his motion to include “with the condition that the question of whether it is a non-conforming lot or an extension of a non-conforming lot needs to be clarified before the Building Permit is issued.” Ms. Mayberry accepted this amendment. Mrs. Pschirrer asked if there were any other questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion and amendment were approved.

**OLD BUSINESS:**

**Lighting on Arch Bridge Offer:** Mrs. Pschirrer reported getting a notice that the State Bridge Project will cover the cost of installation but the Town would be responsible for the maintenance in the future for the three (3) light poles. The Town had agreed to pay for the operating costs of the lights. The North Walpole Commissioners June 9, 2020, draft copy of their meeting Minutes stated an offer from Mr. Ray Aumand was forthcoming to pay for the lights. Mr. Dalessio spoke with Mr. Mark Houghton today on the maintenance of the lights; he feels the cost would be minimal because they are LED lights. Mrs. Pschirrer noted the \$3,700+/- cost for the lights would be covered in the Bridge Project. We need to thank Mr. Aumand for his generous offer. The Selectboard agreed to sign an agreement with the State and will contact Mr. Jason Tremblay to ask him to send the Agreement to them.

Mr. Dalessio moved to accept the State’s offer for the lights on the Arch Bridge and ask them to generate the Agreement. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Open Container Waiver Extensions:** Mrs. Downing advised that the Selectboard need to consider amending the waiver letters to Spencer’s Place and Burdick’s Restaurant to be valid through Phase 2 of Stay at Home Emergency Order; inside seating is only at 50% of capacity due to distancing requirements. Ms. Mayberry moved to approve to extend the Open Container Waiver Permit for Spencer’s Place through Phase II. Seconded by Mr. Dalessio. Mr. Dalessio amended this motion to include Burdick’s Restaurant. Ms. Mayberry accepted the amendment. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion and amendment were approved.

**Recreation Area Notice:** Mrs. Pschirrer reported a number of things were changed today when the Governor spoke at 3:00 PM. Pools have the right to open but with specific restrictions. Most sports could resume with restrictions. Groups should not exceed 50. Libraries can open but only at 50% capacity. Mrs. Pschirrer had a copy of the guidelines and read some of the restrictions. As of Monday, the pool may be opened but it will take more time than we have to get it ready. A requirement is six-foot spacing. They will have to buy many supplies including sanitizers. Mr. Dalessio mentioned all employees need to be trained. Ms. Mayberry and Mr. Cassarino have already discussed staff. They think they have enough as 8-of-the-9 lifeguards want to come back and they have applicants. They are looking into recertifications. They talked about meeting next week with the new Recreation Director and Pool Manager. The tentative date for opening the pool is June 29<sup>th</sup>. They are not sure about bathroom and locker room requirements. Mr. Dalessio noted that capacity needs to be worked out. There was discussion about time limits. Ms. Mayberry felt they should write a proposal for consideration.

Mrs. Pschirrer mentioned the basketball courts. There can be pick-up basketball games. Mr. Dalessio felt the courts should be open for public use. The public is asked to limit the number of people and practice social distancing. Mrs. Pschirrer stated they will adjust to accommodate the new “Safe at Home” Order.

Town Hall: Mrs. Pschirrer asked about opening the Town Hall to the public starting next week. Mrs. Smith has been happy with asking people to make appointments. It has been good for distancing. Mr. Dalessio said everything (protective items) should remain in place. They will continue with social distancing. Mrs. Downing reported they have also been maintaining appointments and it has worked out very well. There is no congregating in the hallway. They could open the Town Hall for boards, committees and other groups to begin meeting again. Mrs. Pschirrer advised this notice will be posted in the usual locations.

Selectboard Meetings:

Thursday, June 18<sup>th</sup>, 2020: There was a consensus to have another Zoom meeting next Thursday, June 18<sup>th</sup>. Ms. Lori Landry, Superintendent of the FMRSD, and Mr. Jim Fenn, Business Manager of the FMRSD, will be attending.

Thursday, June 25<sup>th</sup>, 2020: The Selectboard will move their meeting on Thursday, June 25<sup>th</sup> to the Town Hall in the large meeting room. It will allow more room for distancing. The Selectboard should adhere to the recommended safe guards that apply to all employees.

**Pending Further Actions:**

The following Agenda items will remain on this pending list as there is no new information available at this time:

- Recreation Area Parking Lot: Lot Line Adjustment and Deed with Letter;
- Westmoreland-Walpole Boundary Survey;
- Town Deeded Properties;
- Houghton Brook Fish Ladder.

**NEW BUSINESS:**

**Cemetery Deed for Lot D513:** Mr. Dalessio moved to approve the Cemetery Deed for Lot D513 for Timothy & Dianne Lawlor. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. Ms. Mayberry asked about the breakdown of cost. Mrs. Pschirrer explained that \$400 is for the burial lot. Twenty-five dollars goes into the Town’s general fund, the balance is turned over to the Trustees of Trust Funds for general maintenance of the cemeteries. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**Property Tax Receipts to Date:** Mr. Kreissle had sent out a spreadsheet and graph on the “Collections Against Spring Tax Warrant”. The Town is at 25% of total due. There are three more weeks to July 1<sup>st</sup> when taxes are due. Mr. Dalessio suggested asking Mrs. Smith where they were at this time last year.

**Health Trust Surplus Distributions:** Mrs. Downing explained that due to COVID-19, there had been an unexpected reduction in claims. When the Board of Directors meets this fall they will vote to accept the audited financial statements and establish the reserve level. Any surplus will be returned to members in the form of a check or a contribution holiday as the member prefers.

**SWRPC Annual Meeting Invitation:** The Selectboard acknowledged receipt of a notice from the Southwest Region Planning Commission that their Annual Meeting will be held on June 16, 2020, at 3:00 p.m. It will be conducted using a Zoom format this year due to the current pandemic. Mrs. Pschirrer and Ms. Mayberry plan to attend.

**RECESS SELECTBOARD MEETING:**

Ms. Mayberry moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:16 PM.

The regular Selectboard meeting resumed at 7:30 PM.

**FACT-TV:** Mrs. Pschirrer announced that this concludes the regular Selectboard and Hooper Trustees meetings. The Selectboard will be entering into a Non-Public Session. FACT-TV ceased filming and left the meeting.

**NON-PUBLIC SELECTBOARD SESSION:**


Mr. Dalessio moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel, (b) Hiring and (c) Reputations. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. On a roll call voice vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved at 7:31 PM.

The regular Selectboard meeting resumed at 7:52 PM.

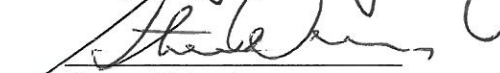
Mr. Dalessio moved that the Minutes of the Non-Public Selectboard Session of June 11, 2020, will be sealed. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there were any questions or comments. There were none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, motion was approved.

**ADJOURNMENT:** Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 7:55 PM.

Respectfully submitted,  
Regina Borden, Recording Secretary

  
Peggy L. Pschirrer, Chair

  
Cheryl Mayberry

  
Steven Dalessio

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the June 18, 2020, Selectboard meeting.)