

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
APRIL 9, 2020**

Selectboard Present: Peggy Pschirrer (Chair); Cheryl Mayberry; Steven Dalessio

CALL TO ORDER: Mrs. Pschirrer called this meeting of the Walpole Selectboard to order at 6:30 PM. She explained the procedure of this meeting. This meeting is being recorded remotely by Mr. Alex Stradling of FACT-TV. It is available for viewing on the internet. Also attending this meeting is Mrs. Sarah Downing, Manager of Administration, in the Walpole Town Hall and Ms. Regina Borden, Recording Secretary, by telephone at a separate location.

Mrs. Pschirrer advised there will be no public comments at this meeting. Comments are to be emailed to Mrs. Downing at the Walpole Town Hall. Mrs. Downing displayed the agenda. That will be followed by documents as they are being discussed.

Mrs. Pschirrer mentioned that today Governor Sununu and Dr. Chan spoke at 3:00 PM at their public informational meeting. They were positive about the trend that mitigation is working due to people staying at home, keeping our distances, not congregating in large groups and washing our hands, etc. But there are no signs that we should stop doing all these things. They expect there will still be a spike in the COVID-19 virus in the next two weeks or so.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable Check Register in the amount of \$51,610.57 for checks issued April 10, 2020. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Mrs. Pschirrer reviewed all the invoices that totaled \$22,227.62 from the E.E. Houghton Company for water and sewer work.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Check Register for the week ending April 4, 2020, in the amount of \$25,150.95 for checks issued April 10, 2020, and the electronic fund transfer for the 941 Employer Taxes in the amount of \$4,708.18. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD and SAU 60 INFORMATIONAL MEETING – April 1, 2020: Mr. Dalessio moved to accept the Minutes of the Selectboard and SAU 60 Informational Meeting of April 1, 2020, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the Minutes were approved.

SELECTBOARD MEETING – April 2, 2020: Mr. Dalessio moved to accept the Minutes of the Selectboard meeting of April 2, 2020, as submitted. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mr. Dalessio in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION - April 2, 2020: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of April 2, 2020, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

CURRENT USE APPLICATIONS:

MAP and LOT #003-012-003: Ms. Mayberry moved to approve the Current Use Application for Map and Lot #003-012-003 off Whipple Hill Road. Prior applications were never registered; this will finalize each application. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

MAP and LOT #003-012-006: Ms. Mayberry moved to approve the Current Use Application for Map and Lot #003-012-006 off Whipple Hill Road. This lot is across the street from Map and Lot #003-012-003; together they qualify for Current Use. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

ALL VETERANS' TAX CREDIT:

MAP and LOT #020-058-000: Ms. Mayberry moved to approve this All Veterans' Property Tax Credit for Map and Lot #020-058-000. This applicant moved within Walpole. The credit is associated with the applicant and not the property. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

NOTICE OF INTENT TO CUT WOOD OR TIMBER:

MAP and LOT #005-011-000: Ms. Mayberry moved to approve the Notice of Intent to Cut Wood or Timber for Map and Lot #005-011-000. This property is off of County Road. Last year's Notice of Intent had no cut. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

BUILDING PERMITS:

Permit #2020-09: 532 Main Street LLC, 532 Main Street, Map and Lot #012-014-000: This is based on Conditional Site Plan Approval of the Planning Board on April 7, 2020. Mr. Dalessio moved to grant Building Permit #2020-09 for 532 Main Street LLC based on Conditional Site Plan approval of the Planning Board on April 7, 2020, for 532 Main Street, Map and Lot #012-014-000. This is for a "6' x 100' Porch Roof over the existing building". This applicant will go back before the Planning Board for formal Site Plan Approval as soon as the Planning Board meetings resume. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Permit #2020-10: Griffin and Andrea Sivret, 56 Old Keene Road, Map and Lot #018-018-000: Ms. Mayberry moved to grant Building Permit #2020-10 for Griffin and Andrea Sivret to "Build a 12' x 15' Breezeway" at 56 Old Keene Road, Map and Lot #018-018-000. Seconded by Mr. Dalessio. Mrs. Pschirrer asked if there was any discussion. There was none. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Reuse Center Plans and Purchase Orders: Mr. Dalessio reported that the Reuse Center construction is moving along. He had some pictures but will leave them off this meeting. The foundation is dug and the walls will be poured on Monday. There are two purchase orders that need to be signed. One is for the construction and the second one is for the building itself. This was approved by the Voters at Town Meeting under Warrant Article #4. Ms. Mayberry saw pictures that Mr. Hoy sent her; the building is coming along and looking good. Mr. Dalessio said the target date for completion is the end of May. Mr. Dalessio moved to authorize Mrs. Downing to sign the two purchase orders for the construction and the Reuse building at the Recycling Center. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Extension of Dog Licensing Deadline: Mrs. Sandy Smith reported that the State is not allowing an extension of the deadline for dog licensing. Mrs. Pschirrer advised it is important that dog owners make an appointment with the Town Clerk to license their dogs. Mrs. Smith, Town Clerk/Tax Collector, is happy that people are making appointments and keeping them. They are not crowding into the lobby. There is plexiglass at this office. Rules are being observed.

Pending Further Actions:

Lights re: Walpole, NH – Rockingham, VT 42277 Bridge Renovation Project: There is nothing new to report on the lights on the Arch Bridge.

Town Deeded Properties: Mrs. Pschirrer advised the Town may not tax deed properties at this time. They can send out tax liens.

North Walpole School Flashing Sign: Ms. Mayberry asked for clarification. This original request was about using the flashing speed limit sign as a reminder to drivers who are speeding coming up the hill and going around the corner. Mrs. Pschirrer will bring this request up again.

Highway Road Paving List and Equipment List: Ms. Mayberry talked to Mr. Mike Rau, Road Agent, about these lists. He will have them ready for the meeting next week.

ARM Funding List of Mitigation Areas: Mrs. Pschirrer has not yet worked on this project but will do so soon. Right now she is spending time working on the documents for the Broadband Bond.

Old North Main/North Road/Old Drewsville Road: Mrs. Pschirrer reported that the water problem came back again today on the Old North Main/North Road area as the result of the heavy rain. Emails were received late this afternoon. On Monday, the Highway Department dug at the Stevens' property that is at the corner of Old North Main and North Road looking for a dry well but did not find one. She spoke with Mr. Stevens who advised the Highway Department was to alert him when they were going to do work. However, they did not. Mr. Rau indicated there needs to be a dry well. But to put in a dry well, the Town would need an easement from Mr. and Mrs. Stevens. Mrs. Pschirrer proposed following-up with Mr. Stevens to get the easement for the dry well to avoid future flooding. She will follow-up with Mr. Stevens. Ms. Mayberry agrees; she will follow-up with Mr. Rau. Mr. Dalessio felt the Selectboard should write a generic letter to the neighbors so they are all aware of what is being done. Mrs. Pschirrer will draft this letter that will be reviewed by Ms. Mayberry and Mr. Dalessio prior to being mailed.

Fall Mountain Region School District: Mrs. Pschirrer has been communicating with Attorney Hockensmith about the piece of property the Town will be receiving from the FMRSD as approved by the voters. Attorney Hockensmith is preparing the deed. The Selectboard has to go to the Planning Board for a Lot Line Adjustment. We do not have the survey but know that Heman Chase did one. Attorney Hockensmith will check in Keene to see if he can find a copy of that survey.

NEW BUSINESS:

Cemetery Deed D579: Mr. Dalessio moved to accept the Cemetery Deed for Lot D579. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

ZBA Letter re: Jiffy Mart Signage: Mrs. Pschirrer acknowledged receipt of a letter from the ZBA asking the Selectboard to write a letter to the Jiffy Mart about their signs; in particular the flags. Ms. Mayberry has seen the signs in the yard but would like to see some photos. Mr. Dalessio feels they should notify all the businesses in that area about the flag violations. At times, the other businesses put out flags especially if they are having a sale but then bring them in. Mrs. Pschirrer noted at this time the ZBA is only asking them to write to the Jiffy Mart. She will draft the letter. Ms. Mayberry pointed out that sometimes businesses struggle so they want people to know they are open by putting out their flags. Mr. Dalessio suggested they check the language in the ZBA ordinance first before they send a letter stating there is a violation.

Recreation Area and Town Common: Mrs. Pschirrer confirmed that the Selectboard had already indicated that the Recreation Area should be closed. No groups should be in there playing sports. There should be less than ten people at any time. She has had complaints about games being played there. The Police are concerned about enforcement. There is also a park in North Walpole that the Selectboard felt should be closed. It raises a question as to whether or not the Town Common and the Drewsville Common should also be closed. Mrs. Pschirrer spoke with Lt. Sanctuary today who is concerned that when the weather is nicer, people will want to be outdoors. It may be only to sit on a bench. The problem is that allowing people to gather does not meet the Governor's orders which were discussed at great length today. We have to be clear with spacing and congregating. People will be looking for things to do. Ms. Mayberry felt we cannot monitor all the areas but need to comply with the Governor's orders. Sometimes a few people will turn into a group of people. She has no problem with people sitting on the North Walpole benches as long as they are six feet apart. Hopefully, people will use good judgment. Mrs. Pschirrer feels the Recreation Area need to be closed and other areas posted with no congregating signs. Mr. Dalessio pointed out that the small park the Hubbards donated to the Town should be included and posted. Mrs. Downing advised that Mr. Nash has already put up laminated, sturdy closure signs at the Recreation Area. The signs at the Commons/North Walpole Park should state "Please Maintain Distance - Do Not Congregate."

DRA 2018 Cyclical Inspection Monitoring Report: Mrs. Downing explained that the Department of Revenue Administration (DRA) is monitoring Avitar Associates. They want to be sure that Avitar caught all the changes on the tax cards. There were two items that needed to be corrected.

Thank You Cards and Letters: The Selectboard acknowledged thank you cards and letters from the CVTC, Southwestern Community Services, YMCA – Camp Takodah, Monadnock Family Services, and Court Appointed Special Advocates (CASA) for Children, for the money allocated to them through the 2020 Town budget.

RECESS SELECTBOARD MEETING:

Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved at 7:16 PM.

The regular Selectboard meeting resumed at 7:19 PM.


ADJOURNMENT:

Mrs. Pschirrer moved to adjourn this meeting. Seconded by Ms. Mayberry. Mrs. Pschirrer asked if there was any discussion. There was none. With Mrs. Pschirrer, Ms. Mayberry and Mr. Dalessio in favor, the meeting was adjourned at 7:20 PM.

Respectfully submitted,
Regina Borden, Recording Secretary



Peggy L. Pschirrer, Chair



Cheryl Mayberry



Steven Dalessio

(**Note:** These are unapproved Minutes. Corrections will be found in the Minutes of the April 16, 2020, Selectboard meeting.)