

**TOWN OF WALPOLE  
MEETING OF THE SELECTBOARD  
SEPTEMBER 27, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

**CALL TO ORDER:** Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. She advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were no people from the public in attendance.

**ACCOUNTS PAYABLE:**

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$108,248.22 for checks issued September 28, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

The above amount includes a payment of \$51,956.75 to Mitchell Sand & Gravel for highway asphalt and a monthly medical insurance payment to HealthTrust of \$34,057.58.

**PAYROLL:**

Ms. Mayberry moved to accept the Payroll Register for the week ending September 22, 2018, in the amount of \$24,284.00 for checks issued September 28, 2018, and the electronic fund transfer for the Employer Taxes in the amount of \$4,934.46 for the week ending September 22, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**SELECTBOARD MEETING MINUTES:**

**SELECTBOARD MEETING – September 20, 2018:** Ms. Mayberry moved to accept the Minutes of the regular Selectboard meeting of September 20, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

**NON-PUBLIC SELECTBOARD SESSION #1 – September 20, 2018:** Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard session #1 of September 20, 2018, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

**NON-PUBLIC SELECTBOARD SESSION #2 – September 20, 2018:** Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard session #2 of September 20, 2018, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

**STAFF MEETING – September 20, 2018:** Ms. Mayberry moved to table the Minutes of the Staff meeting of September 20, 2018, until the next regular meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**COMMITTEE REPORTS:**

The Selectboard received and reviewed minutes of the following meetings:

- North Walpole Village Board of Commissioners Meeting – September 18, 2018;
- Zoning Board of Adjustment Meeting – September 19, 2018.

**NOTICE OF INTENT TO CUT WOOD OR TIMBER:**

**Supreme Industries, Map 26, Lots 10, 13, 16, 17, 19 and 22:** Ms. Mayberry moved to approve the Notice of Intent to Cut Wood or Timber for Supreme Industries on Map 26, Lots 10, 13, 16, 17, 19 and 22. National Grid is cutting back trees to allow access of equipment to their property on the top of Fall Mountain. As with the Rt. 12 Project, the contractor must file an Intent to Cut if the lumber is to be removed from the area. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**OLD BUSINESS:**

**Q2 2018 Water & Sewer Receipts through 9/26/18:** This report had previously been sent to the Selectboard with 89.3% of billing paid. Mrs. Downing reported that 60-day over-due notices were mailed today.

**Quarterly Receipt Comparison:** The Selectboard acknowledged receipt of this Quarterly Receipt Comparison for Water and Sewer from Mrs. Daigle.

**NH Lottery Letter re: Keno 603:** There was a consensus of the Selectboard to keep this NH Lottery letter regarding Keno 603 on file.

**Pecor Letter:** Mr. Dalessio moved to approve and sign this letter to a North Walpole resident regarding their sewer bill. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

Walpole is a municipal water system and therefore not subject to public utility rules as per the NH Public Utility Commission (PUC). They suggested following the rules for consistency. Mr. Dalessio did some research regarding the Town's ability to collect for sewer from North Walpole property owners. If an agreement is signed with North Walpole, they can shut off the water for lack of payment for Walpole sewer bills. This would go a long way in prompting residents to pay their sewer bills. Ms. Mayberry questioned what will happen when a North Walpole resident states they paid their water bill and want water service. Mr. Dalessio will do more background research. Ms. Mayberry mentioned the impact as Walpole still has to pay the Village of Bellows Falls for sewer usage whether residents pay their sewer bills or not.

**Westberg Brownfields Property:** Mrs. Pschirrer had sent copies of the Purchase and Sale agreement on the Westberg property. A copy of Phase I arrived today; it is very lengthy. Mrs. Pschirrer would like to finalize these at next week's meeting. This will be an agenda item. The Walpole Foundation would like to have the right-of-way that is beside the Griswold house, off Westminster Street back to the Westberg property, closed. They have some apartments with elderly residents and few parking spaces. It would be used as a driveway rather than a short-cut for some people; it would be a safer area. At one time the Westberg family owned the Griswold house.

**Map and Lot #009-023-002:** Mrs. Pschirrer explained this is a piece of property the Town has owned for many years; Avitar Associates has it assessed at \$3,600. The Tysons would like to buy this parcel as it abuts their property. Mrs. Pschirrer advised the Town can sell it, after some Public Hearings, to the Tysons. There is a tax card, but we do not have an accurate survey. It would come off the Town's non-taxable list and become taxable. It is 2.8 acres and is land-locked. It is in the Timberland Zone. The Town could request that the Tysons pay for the survey and the piece of land. Mrs. Pschirrer will ask Mr. Tyson for a written request.

**NEW BUSINESS:**

**Cemetery Deed for Lots D507, D508, D567 and D568:** Ms. Mayberry moved to approve and sign the Cemetery Deed for the sale of Lots D507, D508, D567 and D568. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**TrueNorth Quote and PO:** Mr. Dalessio moved to accept the quote from TrueNorth to purchase a new Dell computer for Mr. Kreissle. The cost is \$1,377.44 and funds are in the budget. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

**2018 Tax Rate:** Mrs. Smith has been asked by property owners when the tax rate and tax bills will be posted. Mrs. Pschirrer advised the Town has sent in all their documents to the Department of Revenue Administration (DRA). Ms. Mayberry is pretty sure the Fall Mountain Region School District sent in their MS-25 but suggested Mr. Kreissle check with them tomorrow. North Walpole will also be contacted. The Selectboard would like to receive the tax rate from the Department of Revenue Administration so tax bills can be mailed with a due date of December 1, 2018.

**NON-PUBLIC SELECTBOARD SESSION:**

Mr. Dalessio moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel and (c) Reputations. Ms. Mayberry seconded the motion and, on a roll call vote with Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved at 7:15

The regular Selectboard meeting resumed at 7:50 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of September 27, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

**RECESS SELECTBOARD MEETING:**

Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved at

The regular Selectboard meeting resumed at 8:15 PM.

**OTHER BUSINESS:**

**Conservation Commission:** Mrs. Pschirrer will attend the Conservation Commission on Monday, October 1<sup>st</sup> as Ms. Mayberry will be unable to attend. There was discussion relative to the two Conservation Commission accounts and what the funds are used for. These accounts are now in PDIP and earning interest.

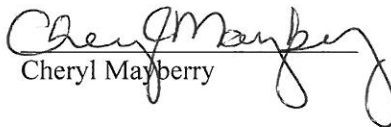
**ADJOURNMENT:**

Mr. Dalessio moved to adjourn this meeting. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the meeting was adjourned at 8:30 PM.

Respectfully submitted,  
Regina Borden, Recording Secretary

  
Peggy L. Pschirrer, Chair

  
Steven Dalessio

  
Cheryl Mayberry

(Note: These are unapproved Minutes. Corrections will be found in the Minutes of the October 4, 2018, Selectboard meeting.)