

**TOWN OF WALPOLE
MEETING OF THE SELECTBOARD
SEPTEMBER 13, 2018**

Selectboard Present: Peggy Pschirrer (Chair); Steven Dalessio; Cheryl Mayberry

CALL TO ORDER: Mrs. Pschirrer called this Selectboard meeting to order at 6:30 PM in the Walpole Town Hall. She advised this meeting is being recorded and asked anyone wishing to speak to identify themselves for the record. There were eight people in attendance from the public.

PUBLIC BUSINESS:

NEIL COUGHLIN – Re: Ramsay Hill Road Easement: Mr. Coughlin requested that the Selectboard establish the east side of a Class 6 portion of Ramsay Hill Road that was deeded to the Town in 1999, and return that portion of land that the new road does not occupy to the abutting land owners, Neil P. and Judith A. Coughlin. He submitted and explained documents that give an accurate account of the train of events from 1987, the year Neil P. and Judith A. Coughlin purchased property from Pam Potter on Ramsay Hill Road, to the present. There were covenants on the Quitclaim Deeds. The survey map showing the re-layout of Ramsay Hill Road, dated September 8, 2018, was done by DiBernardo Associates, LLC. Mrs. Pschirrer pointed out that the Town will have to research to find out if the Town has a deed for that land. She did not see any objections as to why the Town should not give this portion back to Mr. and Mrs. Coughlin as the two small pieces are of no value to the Town. Mr. Dalessio had no objections but the Selectboard need to be sure it is done right. Mr. Coughlin replied there is a Quitclaim Deed. Mrs. Pschirrer summarized that the Selectboard will speak with Mr. DiBernardo, surveyor, and work out the details for the process.

Mr. Dalessio moved that the Selectboard sub-divide the Quitclaim Deed land to give the two corners back to Mr. and Mrs. Coughlin. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved.

DARLENE PECOR: Mrs. Darlene Pecor, North Walpole, had several issues to discuss.

Sewer Debt: Mrs. Pecor advised they own a property on East Street that they receive one tax bill. After they turned the garage into an apartment, the property became two family units and they receive two sewer bills with debt fees on both. When E9-1-1 was established this property, it was given two addresses: 7 and 5 East Street. There are two meters. Mr. Dalessio said they would go back to check on this property to see how the sewer lines are connected and will get back to her.

Sewer Back-Up: Mrs. Pecor reported they had a sewer back-up at the end of June at 5 East Street where they have a basement apartment. Clean-up costs were over \$1,000, just for plumbers. They were the only residents affected at this time. She was told the sewer blockage was close to the school hill. The tenants did not cause the issue; it was a Town issue. Therefore their insurance company would not cover the claim. Mr. Dalessio advised they would review their records on that location.

Storm Drainage: Mrs. Pecor stated for over two years they asked about the storm drain as it is dreadful. They keep getting told they are on the list but never make it to the top. She called at least six weeks ago about the dam the beavers built at Hennessey's Pond. Mrs. Pschirrer explained they have to have someone other than the Highway employees trap the beavers. The Town is also not able to touch any dams without permission from the Department of Environmental Services (DES). The Selectboard can start the process but it takes a long time. They can talk to Mr. Gary Speed about trapping the beavers and she will talk to the Highway Department about the drainage. Mrs. Pecor said the stones keep sinking in the ground more and more.

North Walpole Sidewalks: The sidewalks need to be taken care of; every year she gets the same answer. Mrs. Pschirrer suggested Mrs. Pecor also discuss these issues with the North Walpole Village Commissioners. The storm drain is a Town matter.

RECESS SELECTBOARD MEETING:

Ms. Mayberry moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel and (c) Reputations. Mr. Dalessio seconded the motion and, on a roll call vote with Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved at 7:04 PM.

The regular Selectboard meeting resumed at 7:52 PM.

Ms. Mayberry moved that the Minutes of the Non-Public Selectboard Session of September 13, 2018, be sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

ACCOUNTS PAYABLE:

Ms. Mayberry moved to accept the Accounts Payable check register in the amount of \$14,448.10 for checks issued September 14, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

PAYROLL:

Ms. Mayberry moved to accept the Payroll Register for the week ending September 8, 2018, in the amount of \$23,838.17 for checks issued September 14, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Ms. Mayberry moved to accept the electronic fund transfer for the 941 Employer Taxes for Withholding, MEDI and FICA taxes in the amount of \$4,795.92 for the week ending September 8, 2018. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

SELECTBOARD MEETING MINUTES:

SELECTBOARD MEETING – September 6, 2018: Ms. Mayberry moved to accept the Minutes of the regular Selectboard meeting of September 6, 2018, as submitted. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

NON-PUBLIC SELECTBOARD SESSION – September 6, 2018: Ms. Mayberry moved to accept the Minutes of the Non-Public Selectboard Session of September 6, 2018, as submitted. These Minutes will remain sealed. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the Minutes were approved.

COMMITTEE REPORTS:

The Selectboard received and reviewed Minutes of the following meeting:

- Walpole Conservation Commission Meeting – August 6, 2018.

TIMBER TAX WARRANT:

NH DOT Right of Way for Route 12, Sargent Corp, Certification of Yield Taxes Assessed and Timber Tax Warrant: Ms. Mayberry moved to approve and sign the Warrant, Yield Tax Levy, and Certification of Yield Taxes Assessed for the Sargent Corporation in the amount of \$255.83 for trees removed as part of the Route 12 Reconstruction Project in North Walpole. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

Notice of Intent to Cut Wood or Timber – Map and Lot #011-050-000: Ms. Mayberry moved to approve and sign the Notice of Intent to Cut Wood or Timber for Lakeville Shores, Inc. Map and Lot #011-050-000. This property is accessed from March Hill Road and borders the southeast side of the Boy Scout property. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the motion was approved.

OLD BUSINESS:

Water and Sewer Receipts to Date: The Selectboard received the Water and Sewer Receipts to Date 9/12/2018. The Total Receipts for Q2 – 2018 Billing is \$150,808.85 = 87.3%. Total Left to Collect for Q2 – 2018 Billing is \$21,909.72.

Quarterly Receipt Comparison for Water & Sewer: The Quarterly Receipt Comparison for Water & Sewer was received.

Water and Sewer Charts: Mr. Dalessio explained the first set of new charts indicating the following: \$ By Due Date (30+/- Days); \$ Collected At 90+/- Day; and Total Percentage Collected in Q4 - 2017, Q1 – 2018; and Q2 – 2018 (not yet fully collected). The Selectboard agreed the Town is doing very well with water and sewer collections.

Letter to NH DES Water Supply Land Protection Grant Program Coordinator. Following a lengthy discussion there was a consensus to not send this letter of support as the group of Town residents who applied for these Grants does not own the land.

Pooled Sick Leave Policy: Mr. Dalessio mentioned that according to the current policy unless an employee has donated he/she is not eligible to receive pooled sick leave. Mrs. Pschirrer said the Selectboard has the right to revise or discontinue the policy as they choose. People may contribute time to this pool and it will be converted to dollars. Ms. Mayberry recommended making employees aware of the Sick Leave Policy and Vacation Time Policy by putting a note in the employee's envelope with their pay check in early December. In order for an employee to be eligible for donated Sick Leave it is suggested they contribute at least one day each year if they have it. Mrs. Downing will work on the revisions.

NEW BUSINESS:

NH Housing Finance Authority – Re: Abenaki Springs Phase II: There was a consensus of the Selectboard to send a letter to the NH Housing Finance Authority regarding Abenaki Springs Phase II. Due date is next Thursday, September 20th.

Maplewood Nursing Home Ground Breaking Ceremony: An announcement was received that there will be a Ground Breaking Ceremony at the Maplewood Nursing Home on Thursday, September 20, 2018, at 1:00 PM. Let Mrs. Downing know if interested in attending.

Health Trust Public Hearing Notice and Annual Meeting with Board Elections: There will be a Health Trust Public Hearing and Annual Meeting with Board Elections on September 27th, 2018. They have an open seat if anyone is interested in being on their Board.

North Road – Re: Tree Damage: The Selectboard acknowledged receipt of an email from Mr. Eric Merklein regarding tree damage. Mrs. Pschirrer forwarded a copy to Mr. Rau at the Highway Department. One dead tree will be cut down.

RECESS SELECTBOARD MEETING:

Mr. Dalessio moved to recess this Selectboard meeting. The Selectboard will enter into a meeting as the Hooper Trustees. Seconded by Ms. Mayberry. With Mr. Dalessio, Ms. Mayberry and Mrs. Pschirrer in favor, the motion was approved at 8:50 PM.

The regular meeting resumed at 9:14 PM.

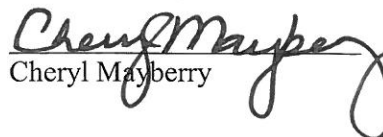
ADJOURNMENT:

Ms. Mayberry moved to adjourn this Selectboard meeting. Seconded by Mr. Dalessio. With Ms. Mayberry, Mr. Dalessio and Mrs. Pschirrer in favor, the meeting was adjourned at 9:15 PM.

Respectfully submitted,
Regina Borden, Recording Secretary


Peggy A. Pschirrer, Chair


Steven Dalessio


Cheryl Mayberry

(**Note:** These are unapproved Minutes. Corrections will be found in the Minutes of the September 20, 2018, Selectboard meeting.)